## Foundling

Museum

Trading Company Limited
40 Brunswick Square London WC1N 1AZ
+44(0)20 78413600
enquiries@foundlingmuseum.org.uk foundlingmuseum.org.uk

## Safe Meeting Policy

Plan and book your upcoming events at the Foundling Museum with confidence and enjoy your time with us.

We have worked carefully to ensure the return of government-compliant, safe events. Please see details of our 'Safe Meeting Policy' below.

## General Changes

- Minimized client touchpoints
- Frequent ventilation of spaces, as required
- Added cleaning and disinfecting frequency implemented
- Visible sanitizer stations throughout the Museum
- Wearing face coverings continued to be encouraged/recommended
- Social distancing protocols + visual aids, following the most up-to-date Government guidelines
- Compliance training for all staff, as required
- Encouraging regular Covid testing using lateral flow tests


## Meetings \& Events

- Room setup managed by our in house events team - set up to allow social distancing guidelines to be met (as directed by the client) and following the most up-to-date Government guidelines
- Tables, chairs wiped down with antibacterial solution during breaks in meetings
- Strict food handling and service guidelines in effect
- Sanitizer available throughout spaces within the Museum
- Recommend use of personal smart devices and tablets for note taking
- Pens/pads to be provided, if needed

For more information about the Foundling Museum's Covid-19 policies, please visit: https://foundlingmuseum.org.uk/venue-hire/venue-hire-safety/

Updated 1 April 2022

